



## An Exhibit of Sculpture, Installation and Photography Exhibition Fact Sheet

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Organizer:	Nashville Cultural Arts Project, or NCAP
Exhibition Fees:	\$1800 for 8 week (or less) exhibition slot, plus one-way shipping. Longer Periods are pro-rated. <b>NOTE:</b> Requests for fee reduction will be considered.
Number of Works:	14
Space Requirements:	Minimum 120 Linear Wall Feet. Venue size variable as 3 pieces can be placed on floor pedestals rather than on wall shelves. Ceiling height at least 10' (Can accommodate a larger space) 2 48" wall shelves
Exhibition Tour Schedule:	2010-2013
Exhibition Checklist:	For images, see <a href="http://www.n-cap.org/take_care.html">http://www.n-cap.org/take_care.html</a>

### **Exhibition Fee**

The exhibition fee covers the specified viewing period, with adequate additional time for installation and dismantling. A deposit of 30% of the exhibition fee is due when the institution signs a booking contract; the balance is due on the exhibition's opening day.

### **Registration/Insurance/Shipping**

All works come with installation and handling instructions and a condition report. Institution responsible for insurance while work is on premise and for one-way shipping costs.

### **Security**

Security requirements include a single-use locked space and electronic security and fire alarm systems in operation 24 hours a day.

### **Catalogues and Educational Materials**

Full-color brochures and catalogues with critical essays accompany the show. NCAP will provide a limited number of complimentary brochures and catalogues. Additional catalogues can be purchased for resale. Institutions will provide wall and object label text. Artists are available for lectures, panels and workshops. Institutions may make arrangements directly with artists.

### **Publicity and Credit**

NCAP will provide a press packet including a sample press release to each participating institution prior to the opening. Logos provided by NCAP must be used.

### **Scheduling**

When dates are agreed on NCAP will issue a booking contract.

To inquire about dates or discuss the exhibit, contact [curator@n-cap.org](mailto:curator@n-cap.org) or 615-479-8623.